

▲ PLEASE ENTER THE YEAR OF THIS REPORT

Part A – Retailer Information

FULL LEGAL NAME OF RETAILER		BUSINESS NAME		PRODUCT BRAND (if applicable)	
RETAILER'S ADDRESS (civic/mailing address, city, postal code)			SITE LOCATION – if different (civic address, city, postal code)		
CONTACT NAME		CONTACT PHONE		CONTACT EMAIL	
SOURCE OF PRODUCT SUPPLY (wholesaler name)		POINT OF SUPPLY		METHOD OF DELIVERY	
				☐ Retailer picks up from wholesale terminal	
				☐ Wholesaler delivers product to retailer's bulk plant	

Part B – Petroleum volumes

	Total litres PURCHASED				Total litres SOLD			
	Furnace oil	Gasoline	Diesel	No tax diesel	Furnace oil	Gasoline	Diesel	No tax diesel
Jan								
Feb								
Mar								
Apr								
May								
June								
July								
Aug								
Sept								
Oct								
Nov								
Dec								
Total								

Part C – Scope of Business

What is the scope of your business?

☐ Retail ☐ Wholesale and retail

How do you deliver furnace oil to your customers?

☐ Directly from wholesale point of supply

☐ From your bulk plant

☐ Other (please specify)

Number of customers			
<i>Storage infrastructure</i> – Total volume of petroleum products stored at your bulk plant			
Furnace oil	Gasoline	Diesel	Other
Total cost of operating bulk plant in			
<i>Storage infrastructure (capital spending in 000's)</i>			
– Storage tanks and equipment			
– Vehicles			
– Other (describe)			
Total capital spending			

Part D – Delivery Costs

What were the average variable costs for the delivery of furnace oil (trucking only) from your point of supply to your customers?

	Average cost cents per litre (annual cost / total annual volume)
Product	
Furnace oil	

Part E – Revenues

All revenues are to be reported in total

Revenue Items	Amount
Furnace oil sales	
Other petroleum products sales	
Haulage	
Other products and services (describe)	
Total Revenues	

Part F – Expenses

If no expenses were incurred for an expense category, **please enter zero.**

Expense Items	Amount
Cost of haulage	
Credit card fees	
Insurance	
Repairs and maintenance expense	
Vehicle fuel and maintenance	
Wages and Benefits	
– Management	
– Operations	
All other expenses (describe)	
Total xpenses	

Expenses reported for Furnace Oil should be for those services only. If costs of operating other aspects of your business are included, it could bias the results.

Part G – Retailer Declaration

I certify that the information provided on this form is, to the best of my knowledge, correct and complete.

Name of retailer		* Name and title of authorized person	
Date	* Telephone number	Signature of employer or authorized person	